



Registration Form – 2018/2019 Academic Year

Please complete this form for each child who will be enrolling in Duvall Cooperative Preschool.
Please mark the class you wish to enroll your child based off the age dates below.

Pre-K Class
Must be 4 by
8/31/18

3's Class
Must be 3 by
8/31/18

2's Class
Must be 2 by
8/31/18

Family Class
Birth to Age 5 as of
8/31/18

Child's Information

First Name: _____ Last Name: _____

Date of Birth: _____ Gender: Female Male

Allergies or Dietary Considerations: _____

Doctor / Pediatrician: _____ Phone Number: _____

Clinic Name & Location: _____

Parent Information

Parent Name: _____

Parent Name: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Work Phone: _____

Email(s): _____

Emergency Contact #1

Name: _____

Contact Numbers: _____

Email: _____

Relationship to Child: _____

Emergency Contact #2

Name: _____

Contact Numbers: _____

Email: _____

Relationship to Child: _____

Please list the name and contact phone number(s) of anyone who would be authorized to pick your child up from preschool other than the parent(s) listed above:

Name: _____

Phone: _____

Name: _____

Phone: _____

Volunteer Information

As a member of DCP, you are required to serve on a committee while your child is enrolled in the school. Parents who volunteer as members of the Board of Trustees are exempt from serving on Committees. The committees are organized in this manner: Marketing & Communications, Facilities & Maintenance, and Fundraising & Events. If you have talents or special interest in a specific committee, please notify the Registrar. Committees will be organized in the fall of 2018 and parents are expected to log at least 2 hours per month working on their committee jobs.

Board of Trustees:

If you are interested in serving as a volunteer on the DCP Board of Trustees, please indicate which position(s) you are interested in by checking one or more of the boxes below:

President Vice President Treasurer Registrar Secretary Parent Leader
(co-chaired position)

Legal and Compulsory Information:

Enrollment & Membership

Acceptance into the program is subject to review and approval of the Board of Trustees. Payment of the registration fee to Duvall Cooperative Preschool enrolls your child as a student in the program and ratifies one parent as a member of the Cooperative. DCP reserves the right to conduct background and criminal history checks on any existing or pending member for the purpose of ensuring the safety of the children, parents, instructors and volunteers associated with the Cooperative. All required documentation and fees due must be received by the start of the first day of school. If this material is not complete, your child may not be admitted to the school until it is received.

Requirements to enroll your child at DCP:

Complete and return the Registration Form

1. Submit a registration fee of \$145 for first child \$115 for each additional child/\$115 for family class \$30 for each additional child.

2. Return and sign a copy of the DCP Parent Agreement Form

***** Priority Registration for Returning Families and Alumni begins February 1st *****
***** Registration will open to New Students starting March 1st *****

Forms and payment can be mailed to the address below or returned to the school and placed in the registration folder.

Duvall Cooperative Preschool
PO Box 1311
Duvall, WA 98019

Email: dcpreschool@gmail.com

Web: www.dcpreschool.org

Phone: 425-780-5216

Revision Date: February 27, 2018